

# HATBOX TUTORIAL

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Requirements:

**Materials:**

Oval Hatbox Pattern

Sheet of Card (Pizza Box or Shirt Liner)

Sheet of printed Decorative Paper

(if you use a bubble-jet printer -

spray with fixative to seal the surface)

Piece of coloured lining Paper or lightweight Card

Silk Ribbon, Lace and flowers as desired

**Tools:**

Cutting Mat

Fresh Pritt (stick glue)

Sharp Craft Knife

Pencil & Eraser

Small sharp scissors

Paper/Card Scissors

Paper labels or Masking Tape

Prestik/BlueTack

Steel Ruler



## CARD PREPARATION

1. Cut **Card** patterns out first.
2. Find "straight of card" - there is a definite "warp & weft" to the card - the card must flex smoothly as the card is to be curved.
3. Lay pattern on card, securing with tiny dabs of Prestik and use the craft knife to cut out the straight sections and paper scissors to cut the ovals. (It would be useful to glue them to card as templates)
4. Transfer markings and Piece Nos. to card.
5. Keep in mind that the SIDES of the BOX (F) and the LID (E) will be attached around the base and top (G & H) - not on top.

## BOX BASE (CARD)

6. Curve the SIDE of BOX (F), along its length, between thumb and index finger. Using paper stick on labels (preferred) or masking tape, attach the two ends of it together.
7. Cut 4 small pieces of label or masking tape and placing the side seam of the SIDE OF BOX on one of the side markings on the BASE OF BOX (H), tape it in place. Use more tape to secure it well. Make sure the tape is smooth - clip with scissors if necessary.

## BOX LID (CARD)

8. Repeat as 7 for LID (G) and SIDE OF LID (E). Put on one side.

## COVERING PREPARATION

9. Cut out **Decorative Paper** patterns.
10. Transfer markings to wrong side of paper
11. Check for fit on the paper - if you are using striped or patterned paper, make sure the LID TOP (A) and OUTSIDE OF LID (D) pattern piece are evenly laid on the stripes. Also check that, on the BOX SIDE COVER the decorative pattern will meet without looking untidy!
12. Cut all pieces.

## LID COVERING

13. Apply about a centimetre width of stick glue from the edge in, on the Cardboard Lid
14. Turn LID TOP (A) face down, and lay Cardboard Lid on top of it, with an even allowance all round. Make sure the markings on the lid are in line with the stripes. Clip the allowance, glue and press down from the fold, making sure it is even all round.
15. Take the INSIDE LID - SIDES (C) and place it face up. Lay a steel ruler the seam width from the edge (check pattern piece). Run your fingernail underneath the loose edge and fold up against the edge of the ruler. Clip back to the fold with scissors. Lay out on a piece of scrap paper, face down, and apply stick glue to the back.

16. Start positioning the glued piece on the inside of the lid. As the seam allowance has been folded and clipped, it should curve neatly into place - make sure it is sitting evenly before applying pressure...work round the inside edge to make sure it lies flat.
17. Now clip the other allowance, glue and fold up over the outside of the box lid, making sure the edge is neat.
18. Neatly glue on the BOX LID EDGE (D)

#### **BOX COVERING**

19. Lay BOX SIDE COVER (B) face down and apply glue along both short edges.
20. Wrap cover around box, checking that the overlap will be positioned on one side where it can be covered with ribbon if it doesn't match exactly and check that the box is centred on the paper. Stick down.
21. Fold allowance to the inside of the box and also fold in at the base. Clip the allowance at the base, fold back away from the box and apply glue to the allowance. Press back down over the base neatly.
22. Apply glue to the allowance at the top edge of the box - fold down inside - it shouldn't need clipping at all.

#### **BOX LINING**

23. Cut pieces F, G, & H (x 2) in white or coloured paper or card to line and finish the box.
24. Attach any ribbons at this stage so that the raw ends will be hidden under linings. Trims can be attached later.

#### **LID LINING**

25. Glue (G) oval inside the top of the box.
26. Trim down the (F) strip by 2 - 3mm along one long edge. Curve as side of box (see 6). Apply stick glue to the back and ease it into position inside the box.
27. Glue and insert one of the (H) ovals to line the inside base of the box.
28. Trim down the second (H) oval if necessary and attach it to the outside base of the box.

If you have any questions about this tutorial or need advice, email Sue at [sufarmer@iafrica.com](mailto:sufarmer@iafrica.com)

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